

INFORMATION SHEET – SUMMARY OF REQUIRED ACTIONS

Grant Application Phase

To be considered for funding, agencies must submit:

- ☐ A completed Grant Application Form, including all required attachments.

Grant Award Requirements

If awarded funding, agencies will be required to sign the following agreements:

- ☐ Partnership Agreement
- ☐ Nondiscrimination Policy
- ☐ Grant Notification Letter

If awarded funding, agencies must provide the following at the start of the grant period:

- ☐ Provide organization logos, display name, and social media handles (for UWSCI communications)
- ☐ Provide “Impact of a Dollar” examples showing what donor contributions achieve.

If awarded funding, agencies are required to provide the following throughout the duration of the grant:

- ☐ **Annual Impact Report Due:** January 2027
- ☐ Provide at least one (1) real-life impact story and three (3) to five (5) photos (with appropriate consent) that help illustrate the impact of grant funds in the final report. For existing programs, please provide photos at the start of the grant period.
- ☐ Highlight UWSCI’s impact by sharing at least one (1) success story through your organization’s social media platforms or newsletters throughout the year. In addition, share at least one (1) post in support of UWSCI’s annual campaign during the month of September.
- ☐ Attend at least 75% of United Way Agency Directors Association (UWADA) meetings within the calendar year.
- ☐ Use the official United Way logo on printed and digital materials, including website, signage, newsletters, reports, and events.
- ☐ Recognize UWSCI funding in press releases, public events, and annual reports.
- ☐ Display the United Way logo in agency offices and on the agency website, hyperlinked to UWSCI’s website to highlight our partnership.
- ☐ Actively support and participate in the annual UWSCI campaign.